

Total Requested: 23700

- 20000 Honoraria and Fees (campus events)
- 2000 Honoraria and Fees (outreach events)
- 400 Color Printing
- 1000 Food
- 200 Miscellaneous (programming funds)
- 100 Office Supplies

Liaison Recommendation:

- Recommended Budget: 23700
 - Fund in full
- Last Year's Budget: 23000
- Explanation:
 - The 700 increase from last year includes 200 to participate in the IFMF, 400 for marketing funds, and 100 for long-term workshop supplies
 - With such a large budget, a 3% increase in the request signals that they are only requesting what is necessary to grow the organization; all line items are supported with detailed reasoning
 - If we do decide to cut anything, liaison recommends the marketing funds, since they are just asking for color printing

Presentation Details:

- They are trying to set the club up for success in the future, after the current leaders leave
- Undoing Racism workshops are facilitated with an outside organization and costs 10000 per semester; they also need office supplies for them
 - This is a discounted price because of their longstanding relationship with the outside organization and the work the students put into the workshop
 - Workshop requires food – they hire outside caterers because they do not agree with Sodexo's practices
- Community engagement/outreach honoraria is different than Undoing Racism funds
 - SOAR sponsors speakers on campus, which requires honoraria and marketing, color printing, etc.
- You only spent 500 from your account this year. You did have the workshop, but make sure the money is coming out of the right account. Speak to advisor
- Have you had any speakers this year so far? They have speakers and events coming up, which will cost about 2000 in total; they are co-programming with other clubs
 - They need to put these events on OrgSync

Debate Details:

- Recommendation is fund in full; would be OK without color printing
- Even though it looks like they haven't spent their money
- 400 in color printing is a lot
 - What about 200? Since they can still print some in black and white
 - 23500 total budget
- Voting, highest to lowest
 - 23700, 0-14-2
 - 23500, 14-0-2

USG Finance Committee Minutes
Meeting: 19 March 2019
Senate Session Corresponding: 26 March 2019
Vote: **23500, 14-0-2**

VP Finance: Maggie Palys
Recorded by: Olivia Johnson

- **20000 Honoraria and Fees (campus events)**
- **2000 Honoraria and Fees (outreach events)**
- **200 Color Printing**
- **1000 Food**
- **200 Miscellaneous**
- **100 Office Supplies**

Architecture Student Government (ASG) Budget

Total Requested: 16200

- 200 Printing
- 2000 Food
- 1000 Miscellaneous
- 7000 Honoraria and Fees
- 2000 Operating Supplies
- 4000 Visiting Professionals

Liaison Recommendation:

- Recommended Budget: 14200
 - 200 Printing
 - 2000 Food
 - 1000 Miscellaneous
 - 5000 Honoraria and Fees
 - 2000 Operating Supplies
 - 4000 Visiting Professionals
- Last Year's Budget: 14700
- Explanation:
 - From last year's design symposium, they wanted to bring 12-15 speakers for a total of 5000, which breaks down to 380 per speaker; they want to bring 10 this year, so liaison recommends 5000 instead of requested 7000 to keep costs per speaker similar; this will keep their large budget similar to last year, and they will still be able to fundraise if needed
 - Recommended full fund in Operating Supplies, because they requested double last year and cut the line item themselves
 - Visiting Professionals – fund in full to match the amount spent last year in travel

Presentation Details:

- Budgets in past years have been exclusively for symposium; this year they are asking for funding for other events, which is the extra 1000 in entertainment
- Food is for design symposium, miscellaneous is for everything else about 200 per event; they do separate fundraising for these events to cover the extra costs
- They want to increase honoraria; they had high caliber names come this year, but they had to reallocate most of their budget to pay for it; instead of reallocating to honoraria, they are just outright asking for it
- So far they have only spent 200, but they just had their design symposium, so the funds haven't fully shown up yet
- Priorities? Honoraria

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Debate Details:

VP Finance: Maggie Palys
Recorded by: Olivia Johnson

- Recommendation is to keep it constant, but open to suggestions
- They have had a very successful year
- The budget would look like:
 - 200 Printing
 - 2000 Food
 - 6500 Honoraria and Fees
 - 2000 Operating Supplies
 - 4000 Visiting Professionals
- Did their programming suffer because of their funding? Not that we know of
 - They want to do more, but leave it up to the next year to figure out exact programming
- If they spent all of their money this year, we like the idea of an increase - 15200
 - 200 Printing
 - 2000 Food
 - 6500 Honoraria and Fees
 - 2000 Operating Supplies
 - 4000 Visiting Professionals
 - 500 Miscellaneous

Vote: **15200, 15-0-1**

- **200 Printing**
- **2000 Food**
- **6500 Honoraria and Fees**
- **2000 Operating Supplies**
- **4000 Visiting Professionals**
- **500 Miscellaneous**

Special Olympics Budget

Total Requested: 4390

- 650 Food
- 90 Miscellaneous
- 350 Operating Supplies (CPR Training)
- 3300 Rentals

Liaison Recommendation:

- Recommended Budget: 2090
 - 350 Food
 - 90 Miscellaneous
 - 350 Operating Supplies (CPR Training)
 - 1300 Rentals
- Last Year's Budget: 1750
- Explanation:
 - This organization has difficulty securing funding, since they are technically the Special Olympics team for New Orleans, but they are also an RSO at Tulane; the

national chapter doesn't give them any funding, and any fundraising events have to be approved by internationals

- They are planning on using the remainder of their current budget by the end of the year
- When liaison met with the president, she was very passionate about the organization and has put a decent amount of her own money into it; they are actively trying to grow and it seems like the only thing they are lacking is funds

Presentation Details:

- This is their first year as a Tulane club; they provide opportunities for community members to participate in competitive programming
- They are growing – over 50 people have registered to be full-time volunteers, plus Tulane students; they have teams that meet weekly
- They have league tournaments each year; they also do sports clinics and rivalries with other colleges in the area
 - Prom is a huge event – most schools do not have these opportunities for special education students
- Funding comes from many sources: Louisiana Special Olympics, the Goldman Center, Tulane Law School, USG
- Swimming is their priority, because they need to pay Reily for extra lifeguards and CPR trainings
- Food for most events has been paid for through the Law School last year, but they are hesitant to do that moving forward
 - For prom, they have worked with the Glazer club in the past, but they want to go off campus and pay for lighting, sound, etc.
- They haven't spent any money this year? They have had issues with coordinating their resources, and most spending is towards the end of the year
- Is this money meant to replace other sources of funding? No, but they are intending to shift more funding towards USG instead of alternate sources
- Priorities? Lifeguards and CPR training, then prom (food), then Spread the Word, then general food expenses

Debate Details:

- 2090 Recommendation
- Because they have prioritized other sources of funding, they have not spent this budget; despite this we are giving them an increase

Vote: **2090, 14-0-2**

- **350 Food**
- **90 Miscellaneous**
- **350 Operating Supplies (CPR Training)**
- **1300 Rentals**

Tulane University Dance Marathon (TUDM) Budget

Total Requested: 6194

- 250 Printing
- 300 Food
- 300 Decorations

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VP Finance: Maggie Palys
Recorded by: Olivia Johnson

- 500 Rentals
- 100 Advertising
- 700 Operating Supplies
- 450 Dues and Membership
- 1794 Conference Registration
- 1800 Domestic Airfare

Liaison Recommendation:

- Recommended Budget: 875
 - 250 Printing
 - 50 Food
 - 350 Operating Supplies
 - 225 Dues and Membership
- Last Year's Budget: 600
- Explanation:
 - 3594 is a travel request for their national conference, so disregard that amount
 - If they have spent their money, liaison supports a small increase in their budget, since they have been requesting a lot over the past two years and haven't received much
 - Club never reached out to liaison, so not sure about priorities, but liaison thinks these line items will have the most impact; a fund of around 875 is appropriate, but line items could be shuffled around

Presentation Details:

- TUDM raises money for NOLA Children's Hospital, typically through a main dance marathon, but they want to transition towards more events throughout both semesters,
- Why has the budget increased from last year? They are moving Dance Marathon from fall to spring, so they are adding an event in the fall that will also cost money
 - They are also requesting money for the national conference, which is over the summer (flight, lodging, and registration)
- Rentals – they are trying to have bounce houses at fall and spring events
- Dues and Subscriptions – they need to renew their 120/year subscription, which they use at least once a week; they also want to have a professional website
- Priorities? Website, subscriptions, flyers and handouts
 - We typically do not fund subscriptions on personal computers, but if you go through the SOC, you can get a Canva login for the entire school
- What is the value in sending 4 officers to the conference, rather than one or two? Each officer going play very different roles within the organization, and by all of them going, they will be able to collaborate better and help build cohesion

Debate Details:

- Conference funding
 - We fund travel before October 1 through the budget process, but this is a committee decision
 - This money could come from our money for budgets, or from next year's travel money
- Recommendation: 875
 - 250 Handouts (Printing)

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Recorded by: Olivia Johnson

- 50 Tabling
- 350 Operating Supplies
- 275 Website
- Travel
 - Suggestion is to send 2 people, for 1238 total (619/person)
 - 598 Registration
 - 640 Transportation
 - Would it be more beneficial to send 3 people to get the team experience? This would be 1857
 - 897 Registration
 - 960 Transportation
 - Do we want to take this travel money out of next year's travel budget? Yes
 - Vote highest to lowest:
 - 1857, 4-11-0
 - 1238, 15-1-0
- Budget
 - The recommended budget is a 50% increase
 - Do we typically fund websites for clubs? No
 - New suggestion: 680
 - 250 Handouts (Printing)
 - 50 Tabling
 - 350 Operating Supplies
 - 30 Website
 - Liaison takes recommendation off of table
 - Vote
 - 680, 15-0-1

Vote: **680 (budget), 15-0-1; 1238 (travel), 15-1-0**

- **250 Printing**
- **50 Food**
- **350 Operating Supplies**
- **30 Subscriptions**
- **598 Registration**
- **640 Transportation**

TUSTEP Budget

Total Requested: 5653

- 5653 Operating Supplies (broken down in supplement document)

Liaison Recommendation:

- Recommended Budget: 5653
 - 5653 Operating Supplies
- Last Year's Budget: 4243
- Explanation:
 - The increase from last year is because of the increased cost of veterinary visits because they switched vets

- They will have one more dog next year versus this year, so the increase is proportionally bigger for one more dog
- A solid budget, and since the puppy raisers already shoulder a lot of the costs for the dog, the miscellaneous expenses are a good use of funds

Presentation Details:

- They had to find a new vet, so that is why costs are different than in the past; each cost is broken down per dog
- There will be 6 new dogs on campus for next year
- On average, sick visits happen twice a year per dog; these are hard to predict, but this number is an average of what they have spent in the past; Tulane's environment is very conducive to sickness
- Some dogs need vaccinations/shots that others do not need because of the areas of the country that their raisers live in, or certain medications that the dogs need; each of these items cost about 45 each
- They have spent around 3000 so far this year; they have about 600 being processed currently, and the rest will be spent on neuter surgeries, and 6-months' worth of flea/tick medicine
- How many dogs were on campus this year? Is there an increase in dogs?
 - Per housing, you can only have 5 dogs living on-campus, and they typically have 5 off-campus
 - They will have 6 new puppies, instead of 5 new puppies
 - Why more puppies? They have more qualified raisers that are living on-campus
- Expenses for puppies? Spay/neuter, stool test, and vaccinations
- Expenses for all dogs? All other expenses

Debate Details:

- In the past, do we always fund the Miscellaneous expenses that depend on where the dogs live? We didn't fund it last year
- All of their funding is going to the health of the animals; one of the dogs got hurt badly this year, which is why their expenses are higher
- How do we feel that there will be another puppy? We like because they do a good job in campus
 - This will be a big increase for the club
- What if we do not fund the Miscellaneous line item? This would be 5158 (full fund minus 45*11)
 - Should the dog owners pay for this? We think yes
 - We want to be consistent with what we funded last year; we don't fund flights to and from home states
 - The dog owners already pay a lot out of pocket for these dogs, do we want to make them pay more?
- Voting, highest to lowest
 - 5653, 7-8-1
 - 5158, 13-2-1

Vote: **5158, 13-2-1**

- **5158 Operating Supplies (full fund less 495 Miscellaneous)**

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Compassion in Action at Tulane (CAT) Budget

VP Finance: Maggie Palys
Recorded by: Olivia Johnson

Total Requested: 450

- 200 Food
- 100 Honoraria and Fees
- 150 Operating Supplies

Liaison Recommendation:

- Recommended Budget: 450
 - 200 Food
 - 100 Honoraria and Fees
 - 150 Operating Supplies
- Last Year's Budget: 198
- Explanation:
 - Solid budget, especially for a new club
 - They have already shown programming capacity in the short time that they have been active, so their increase is justifiable

Presentation Details:

- They have spent 0 so far this year, but they just got funded a few weeks ago
- They typically have 2-3 speakers per semester, so they requested for 4 speakers for next year; they are also planning on spending 50 per event on food
- Operating supplies is to partner with the Children's Hospital again and make slime; they also have Days of Compassion by tabling on McAllister
- How many regular members? 15-20 people

Debate Details:

- Since they've gotten their most recent budget only a month ago, and they already have had events and have more events planned, this is a solid budget

Vote: **450, 15-0-1**

- **200 Food**
- **100 Honoraria and Fees**
- **150 Operating Supplies**

Alpha Rho Chi (APX) Budget

Total Requested: 800

- 800 Visiting Professionals

Liaison Recommendation:

- Recommended Budget: 800
 - 800 Visiting Professionals
- Last Year's Budget: 1000
- Explanation:
 - The proposed budget is formatted correctly and was submitted on time
 - Request is 200 less than their allocation last year
 - Since the workshops they host involve more than just members of APX, they can engage with the entire architecture school

Presentation Details:

- APX is the architecture fraternity

- The biggest thing that they do is host a drawing design workshop with an outside architecture firm for anyone in the School of Architecture; they are requesting money for the professionals for lodging/a dinner
- They have spent 0 so far; the drawing workshop hasn't happened yet, but they don't think they will be able to host it
 - There isn't enough time in the semester, but they want to do it in the fall
 - They should reallocate this money into another line item so that they will spend it
- Can any student from any school attend? Typically, it is only architecture students, but they are happy to advertise to the whole campus to get funding

Debate Details:

- Should we cut them further because they couldn't plan an event this whole year?
 - Was this their responsibility/in their power? It could have been, but the staff at the architecture school could have also been responsible
 - Suggested 500, not 800
- Votes highest to lowest:
 - 800
 - 11-3-2

Vote: **800, 11-3-2**

- **800 Visiting Professionals**

Rotaract Budget

Total Requested: 550

- 500 Food
- 50 Operating Supplies

Liaison Recommendation:

- Recommended Budget: 500
 - 500 Food
- Last Year's Budget: 400
- Explanation:
 - All Rotaract events are open to all students, so they would like to reward those who volunteer their time with food; Food is their main line item
 - They want stickers to put on laptops, water bottles, etc. so they can promote the club; liaison does not think this is necessary

Presentation Details:

- This is an organization that tries to get students out into the NOLA community; they work with Rotary clubs in the city
- Food – all of their events are open to the public/students; they use food as an incentive to get more people to come to the events
- Operating Supplies – stickers to show club support; these would have to be for giveaways
- They haven't used their entire budget left this year, because they have 5-6 events left
 - They are asking for more money because they are hoping to grow, and the budget that they have this year isn't enough to fully cover expenses
- Priorities? Stickers, then food

Debate Details:

- Recommendation is 500, but shifted towards 450 Food, 50 Operating Supplies

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- They have only spent 119 so far this year

Vote: **500, 15-0-1**

- **450 Food**
- **50 Operating Supplies**

VP Finance: Maggie Palys

Recorded by: Olivia Johnson

SMALL HEARING BUDGETS:

After School Allies Budget

Total Requested: 475

- 150 Operating Supplies
- 250 Office Supplies
- 75 Local Transportation

Recommendation after Small Hearing: 400

Presentation Details:

- They asked for Motor Pool funding for local transportation, but since this is a CACTUS organization, they get it for free through CACTUS' budget
- They have spent 0 so far this year

Vote: **400, 15-0-1**

- **150 Operating Supplies**
- **250 Office Supplies**

After-School Newcomb Tutoring Budget

Total Requested: 85

- 85 Operating Supplies

Recommendation after Small Hearing: 85

Presentation Details:

- This is a small budget, and they have proof that they do work

Vote: **85, 15-0-1**

- **85 Operating Supplies**

Amnesty International Budget

Total Requested: 1650

- 75 Illustration Services
- 300 Printing
- 400 Food
- 300 Honoraria
- 400 Rentals
- 75 Office Supplies
- 100 Postage

Recommendation After Small Hearing: 300

- They were unclear about the use of the Illustration Services budget/PR funding, as well as the rental/physical venue space for an event they need

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- How many people attend meetings? 5-15 for closed events, 40-50 for open events
- Priorities? First printing, then food, then postage/rental supplies
- *** Lily's minutes say recommendation is 350, not 300**

Presentation Details:

- A 300 increase would double their budget
- They haven't spent their money this year because they didn't know they had a budget

Vote: **300, 15-0-1**

- **150 Printing**
- **150 Food**

Best Buddies Budget

Total Requested: 500

- 360 Food
- 140 Miscellaneous

Recommendation After Small Hearing: 500

Presentation Details:

- They submitted a late budget this year; they also thought that their funds would carry over, so that is why they didn't spend it all
- They have to have certain events every year, so that is what they are planning on spending their money on
- This year, they overestimated the cost of their events, which is why they cut themselves; they are only asking for what they really need

Vote: **500, 14-0-2**

- **360 Food**
- **140 Miscellaneous**

Elementary Stem Outreach (ELMO) Budget

Total Requested: 500

- 500 Operating Supplies

Recommendation After Small Hearing: unclear

- They will try to use the rest of their budget to buy supplies for this year
- Roughly half of what they will be spending money on will be for re-usable items, and the other half will be for experiment supplies
- CACTUS Council Chair: 450, which gives them a 50 increase from last year
 - Reasoning: they have specific plans for science programming next year, and this will allow them to buy specific items
- Liaison: 425, which gives a 25 increase from last year
 - Reasoning: encourage the science program, so they will use the remaining budget for this year to jumpstart the program
- VPF: 400, no increase from last year based on spending
 - Reasoning: they have hardly spent their budget this year, so hesitant for an increase

Debate Details:

- ELMO has only spent 138 this year, so do we want to give them an increase or give them the same budget? How big of an increase would we want to give them?

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- Voting, highest to lowest:
 - 450, 1-14-1
 - 425, 13-2-1

Vote: **425, 13-2-1**

- **425 Operating Supplies**

Food Recovery Budget

Total Requested: 225

- 225 Operating Supplies

Recommendation After Small Hearing: 225

Debate Details:

- They have increased their budget this year to account for new Bruff, since they do not know how much waste it will produce
- Of their 198 budget this year, they have spent nothing; they didn't know they had a budget

Vote: **225, 15-0-1**

- **225 Operating Supplies**